



Certified Professional Guardianship Board

Monday, September 09, 2019

Teleconference

8:00 am – 9:00 am

Meeting Minutes

Members Present

Judge Rachelle Anderson
Ms. Rosslyn Bethmann
Ms. Rita Forster
Ms. Amanda Froh
Mr. William Jaback
Commissioner Diana Kiesel
Dr. K. Penney Sanders
Ms. Susan Starrfield
Dr. Rachel Wrenn

Members Absent

Judge Grant Blinn
Ms. Victoria Kesala
Judge Robert Lewis
Ms. Amanda Withhauer

Staff

Ms. Stacey Johnson
Mr. Christopher Fournier
Ms. Jennifer Holderman
Ms. Thai Kien
Ms. Carla Montejo
Ms. Kim Rood
Ms. Eileen Schock

Online Guests – see list on last page.

1. Meeting Called to Order

Judge Rachelle Anderson called the September 9, 2019 Teleconference to order at 8:02 am.

2. Welcome, Roll Call and Approval of Minutes

Roll was taken and Board members were welcomed. Hearing no suggested changes or corrections, a motion was made and seconded to approve the minutes of the Certified Professional Guardianship Board meeting held on August 12, 2019 as written. The motion passed.

Motion: *A motion was made and seconded to approve the August 12, 2019 CPGB meeting minutes as written. The motion passed. No abstentions.*

3. Chair's Report

Ms. Johnson provided the Board with a staffing update. The Board welcomed Thai Kien the new Court Program Assistant. Ms. Kien gave a brief background of her work history. Ms. Johnson also informed the Board that the AOC has contracted with Shirley Bondon as a Rules Specialist. Ms. Bondon will assist with analyzing the new guardianship statutes and assisting proposing updates to the court rules. Judge Anderson informed the Board that Ms. Bondon had previously filled the role of Manager of the Office of Guardianship and Elder Services. Judge Anderson acknowledged departing members Mr. Jaback and Ms. Kesala for their service.

Ms. Johnson reported on the status of appointment of two new Board members to replace Mr. Jaback and Ms. Kesala. The positions being filled are for a WSBA attorney and a Certified Professional Guardian. Ms. Johnson advised that we are waiting for the WSBA's recommendation for forwarding to the Washington State Supreme Court for approval and appointment and that CPG, Mr. Daniel Smerken, applied to serve on the Board and his application has been sent to the Supreme Court for approval and appointment.

Judge Anderson also informed the Board that, after the application period had expired, WAPG sent a letter recommending three Certified Professional Guardians to fill the CPG position. Ms. Johnson acknowledged WAPG's letter and advised that the current CPG position has been filled but the CPGs could provide an application letter to be kept on file for possible future consideration.

Judge Anderson advised the Board that new committee appointments have been established, and Ms. Johnson reported the following changes to Board committees effective October 1, 2019.

Application/Certification Committee:

- Judge Robert Lewis, Chair
 - Amanda Witthauer
 - Susan Starrfield
 - Dr. Rachel Wrenn
 - Eileen Schock, Staff

Education Committee:

- Dr. Rachel Wrenn, Chair
 - Dr. Penney Sanders
 - Rosslyn Bethmann
 - Chris Fournier, Staff

Standards of Practice Committee:

- Judge Blinn, Chair
 - Rita Forster
 - Amanda Froh
 - Susan Starrfield
 - Dr. Penney Sanders
 - Carla Montejo, Staff

Regulations/Ethics/Appeals Committee:

- Comm. Diana Kiesel, Chair
 - Rosslyn Bethmann
 - Dr. Rachel Wrenn
 - Amanda Witthauer
 - Mr. Dan Smerken
 - Eileen Schock, Staff

Ms. Johnson informed the Board that the Regulations Committee has not been active, however, due to the pending Uniform Guardianship Act (UGA), this committee will be meeting on a regular basis in the near future.

4. Grievance Status Update

Staff presented an update on the current number of grievances, reporting 18 cases have been resolved in this reporting period. A number of guardians who have outstanding grievances are working on completing steps to Voluntarily Surrender their certificates.

5. Executive Session – Closed to Public

6. Reconvene and Vote on Executive Session Discussion (Open to the Public)

7. Wrap Up/Adjourn

The next Certified Professional Guardianship Board Meeting will be held in person at the SeaTac office on Monday, October 14, 2019. As there was no other business to discuss, the meeting was adjourned at 8:35 a.m.

Guests Present

Karen Newland

Motion Summary		Status
Motion:	<i>A motion was made and seconded to approve the August 12, 2019 CPGB meeting minutes as written. The motion passed. No abstentions.</i>	Passed